

Brooklin Garden Club Grant Application Cover Letter

January

Thank you for your interest in applying for one of the Brooklin Garden Club's community grants. Funds for these grants come from proceeds of past club fundraisers as well as donations and bequests to our organization.

Grants of up to \$1,500 will be considered for projects involving gardening, landscaping, agriculture, forestry, conservation, and ecology which are accessible to resident of the Club's member towns. Applications will be judged on efforts to promote public education and/or community outreach in these fields or to develop or improve outdoor areas open to the public. For example, in past years, the Club provided money for projects including composting and recycling at a local day camp, greenhouse supplies and construction materials at several local schools, and vegetable seedlings for a local food pantry.

Applicants should follow the Application Form, which requests:

1. Statement describing the project.
2. An outline of the project implementation, including the names of the individuals responsible.
3. An estimate of the cost of the entire project, including other sources of funding in addition to the amount requested from the Brooklin Garden Club.
4. A statement describing any maintenance needed for the project once it is implemented. Funds will not be provided for maintenance or endowment.

The deadline for applying is March 1 each year. Funds awarded must be expended by May 31 of the following year. Awards will be announced in May, checks will be mailed after June 30.

Application Forms must be downloaded from the website at www.brooklingardenclub.org.

Completed Application Forms, together with other documents if applicable, must be emailed to brooklingardenclub@gmail.com not later than March 1.

If you need further information, please call Julie Boardman at 1-239-994-4668.

We hope you will submit an application and wish you luck!

Sincerely,
Brooklin Garden Club Grants Committee

IMPORTANT: Please note that the funds awarded must be used for the purpose specified in this application. They must be expended by May 15 of the following year. Recipients must report back to Brooklin Garden Club no later than May 31, on how the project has progressed. The Evaluation Form is on the website.