

Brooklin Garden Club Grant Application Cover Letter

Greetings!

We are sending you this letter in the hope that your organization is interested in applying for one of the Brooklin Garden Club's community grants. Funds for these grants come from proceeds of past club fundraisers as well as donations and bequests to our organization.

Grants of up to \$1,500 will be considered for projects involving gardening, landscaping, agriculture, forestry, conservation, and ecology which are accessible to residents of the Club's member towns. Special consideration will be given to projects that involve children. Applications will be judged on efforts to promote public education and/or community outreach in these fields or to develop or improve outdoor areas open to the public. For example, in past years, the Club provided money for projects including composting and recycling at a local day camp and greenhouse supplies/construction materials at several local schools.

Applicants should follow the Application Form, which requests:

1. Statement describing the project.
2. An outline of the project implementation, including the names of the individuals responsible.
3. An estimate of the cost of the entire project, including other sources of funding in addition to the amount requested from the Brooklin Garden Club. Please provide as much detail as possible.
4. A statement describing any maintenance needed for the project once it is implemented. Funds will not be provided for maintenance or endowment.

The deadline for applying is March 15 each year. Funds awarded must be expended by May 31 of the following year. Awards will be announced in early June; checks will be mailed in early July.

Application forms are attached or can be downloaded from the website at www.brooklingardenclub.org.

Completed application forms, together with other documents, if applicable, must be emailed to BrooklinGardenClubG@gmail.com no later than March 15.

If you need further information, please respond to this email, or call Miffy Maffei at 323-527-7772. We hope that you will submit an application, and we wish you luck!

Sincerely,

Brooklin Garden Club Grants Committee

IMPORTANT: Please note that the funds awarded must be used for the purpose specified in this application. They must be expended by May 31st. Recipients must report progress to the Brooklin Garden Club by Dec 1st and a final report by May 31st. The Evaluation Form is on the website.